

# **Tenure-track Faculty Goal And Objective Setting Document**

## **JULY 1, 2019 – JUNE 30, 2020**

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Record your goal(s) and objectives for each of the broad areas below.

### **TEACHING, COUNSELING, LIBRARY SERVICE**

- I will design the course shell and EDUC 275 content in Spring 2020
- I will work on adding close captioning to my podcasts and video - one course/semester
- I will work with Red Lion School District to partner for college in the blended classroom versions of EDUC 110 and EUC 111 at their high school
- In both EDUC 111 and 270, I will make adaptations to the lesson plan project to help better develop this skill in our students, with use of video software peer collaboration, and instructor conferences.

### **DEPARTMENT, CAMPUS, AND COLLEGE SERVICE**

- I will continue to build reliable school contacts for public and private schools, to place students in their field placements, with a rotating schedule of schools for fall and spring semester. Current relationships will be assessed using Google forms to administrative contact personnel and mentor teachers to collect continuous post-field experience feedback.
- I will develop and or adapt new field placement experiences for courses in our program, to meet new NAEYC accreditation requirements, including in EDUC 180, 270, 210, 211
- I will communicate the new deadlines and language necessary for syllabi and course calendars for all courses with field placement hours to the program has consistency for students
- I will streamline the clearance process for instructors by utilizing Google Sheets where student clearance and placement updates are posted in “realtime” and two way communication is enabled
- I will continue to build a professional program for HACC’s Field Experiences, including any updates to the Field Placement Handbook, Education program forms, letters to administrators, mentor teachers, and HACC field placement students.
- I will continue to make changes to the shell on Brightspace, used by all education students to communicate compliance and field placement information in one space. I will continue to develop the site to include advisor resources, transfer agreements, and other forms used by our program
- I will assist in educating placement location administrators in understanding how to read bulk reports on the American Databank system on Complio to make their job easier
- I will evaluate virtual peers for the department and outside my department
- I will attend Health and Human Services Department meetings.
- I will attend Virtual faculty meetings
- I will attend Education faculty meetings
- I will attend the Open House nights on the York Campus and represent the Education program when possible with my schedule
- I will serve as a substitute for Beth Smith on the York Campus when needed
- I will actively serve on the OER - Open Education Resources Committee
- I will present CITE presentations in the area of successfully teaching seven week courses at HACC

### **PROFESSIONAL DEVELOPMENT**

- I will attend the ASCD Pre-Institute Full Day conference in National Harbor on November 7, 2019 showcasing trauma based education
- I will attend the First Up - Champions in Early Education Annual Conference on March 6, 2020 at University of PA
- I will attend the virtual CITE days
- I will attend other virtual training sessions throughout the year
- I will read online publications and blogs pertaining to higher education and elementary education topics

**ACADEMIC ADVISING / STUDENT SUCCESS INITIATIVES**

- I will continue to hold group advising sessions for students in both the 5070 and 5506 programs highlighting course sequence, compliance, and field experience information to be used in our new group advising sessions. I will communicate with advisees before and after the presentation to answer questions and improve attendance.
- I will organize an education cohort on the York campus to begin Spring or Fall 2020
- I will continue to advise, both on campus and via Zoom video and document our meetings on Navigate
- I will continue to informally advise students outside of my own advisees within our program to monitor and increase student success
- I will continue to use a strong social media presence in both my classes and for the program to make connections to the community. These partnerships will assist our students in finding jobs, both as students and as graduates.

**Signatures**

Faculty Member: \_\_\_\_\_ Date: \_\_\_\_\_

Campus Administrator: \_\_\_\_\_ Date: \_\_\_\_\_

Department Chair: \_\_\_\_\_ Date: \_\_\_\_\_